



School Policies for Adults

Please read and initial the following:

_____ Tuition will be **automatically** charged on the 1st of each month beginning on September 1 for Fall/Spring Semester and ending on the last month. If you do not wish to participate in AutoPay, I will complete the Opt-out AutoPay Form.

_____ A \$25 late fee will be applied to accounts not paid by the 10th of each month.

_____ In the event a student does not wish to continue classes, a parent/guardian must give **one month** notice in writing on the **first of the month**.

_____ No refunds will be given for missed classes. Students enrolled in a class must attend a make-up workshop held on the 3rd Saturday of every month. Sign up in advance.

_____ Adults who are signed up for the Unlimited Class Membership must sign up for classes at least 1 week in advance to ensure their place in the class.

_____ Non-refundable Showcase Fee of \$50 is due **February 1**, will automatically be charged with tuition.

_____ Showcase Participation: I understand that performing in the Spring Student Showcase is optional for me. I will complete the Showcase Opt Out Form by **February 1** or I will be automatically charged a non-refundable Showcase fee of \$50.

_____ I am aware that proper dance and fitness attire must be worn to classes. Failure to wear the appropriate clothing may result in the student not being allowed to participate for that day

_____ Valuables should not be brought to the school or any performances. CC&DC is not responsible for any items lost or stolen at our school or anywhere else.

_____ CC&DC reserves the right to refuse service, or ask any student to leave the school if the student or family members have demonstrated bullying, negative behavior or 1 month overdue on payment without notification to the office.

_____ Class selections are subject to approval for Levels 2 and up.

_____ I agree to allow the CC&DC to email me regarding school information. I understand that I need to read emails to stay updated on school events, classes, showcase and closings due to weather.

_____ I authorize CC&DC to take/use photos and video of myself/my child for educational or promotional purposes in any type of media, including its website.

By signing below, I acknowledge and accept all the school policies above.

Signature: _____ Print: _____

Date: _____